

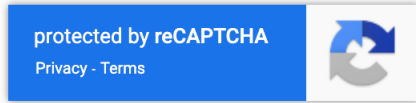


JENNINGS & BARRETT
Est. 1910

Sample Resident Profile Surveys



SAMPLE - Resident Profile & Engagement Survey



Resident Profile & Resident Engagement Survey 2025

Thank you for taking the time to complete this important information.

By telling us your details, you're helping the management of your property to maintain safety not just for yourself, but also for any Fire & Rescue Services Operators.

Please view the privacy policy for this building safety related data collection [here](#).

Salutation*

Please complete this required field.

First Name*

Please complete this required field.

Last Name*

Please complete this required field.

Email*

Please complete this required field.

Welcome Page (First Half)

- Development name will be in title
- Where developments have multiple blocks, each block will have it's own form with the block name being included in the title.
- Residents can view the relevant privacy policy via a hyperlink
- Residents must provide:
 - Salutation, First Name, Last Name, Email, Phone Number
 - What "Occupancy type" they are (which defines the questions that they will be asked). This is tailored to your building type.
 - Property Number, Floor Number.

Please complete this required field.

Please enter your phone number*

If you are located outside of the UK and rent out your unit, please enter the number your Lettings Agent or the person looking after your tenancy

Please select the applicable occupancy type for you / your household*

- ☐ Leaseholder - living in the property
- ☐ Leaseholder - not living in the property
- ☐ Tenant of a Leaseholder - living in the property
- ☒ Commercial occupant

Please select your property / unit number

What floor is your unit on?

Jennings and Barrett needs the contact information you provide to us to contact you in relation to the Building Safety Act 2022.

Whilst you may unsubscribe from these communications at any time, please note that doing so will exclude you from receiving relevant information and notices in accordance with the Building Safety Act.

12%

Next

Welcome Page (Second Half)

- Development name will be in title
- Where developments have multiple blocks, each block will have it's own form with the block name being included in the title.
- Residents can view the relevant privacy policy via a hyperlink
- Residents must provide:
 - Salutation, First Name, Last Name, Email, Phone Number
 - What "Occupancy type" they are (which defines the questions that they will be asked). This is tailored to your building type.
 - Property Number, Floor Number.

Commercial Occupant Questions

- Only included in developments that are mixed use developments.
- Residents will not see this page.
- Commercial occupants are responsible for their own PEEP creations under Health & Safety At Work Legislation, but should let us know if they have any PEEPs in place.

Commercial Occupant

Company Name

How many employees work from this unit?

Are any employees likely to be in the building ...

- ☐ Before 9am on a weekday
- ☐ After 5pm on a weekend
- ☐ During the weekend?

To your knowledge, do you or any other employees in the unit have a disability, health condition, or communication barrier that might affect their ability to do either of the following: Understand emergency evacuation procedures, and/or safely and independently follow emergency evacuation procedures?

- ☐ No - No-one using the commercial unit has an issue understanding emergency evacuation procedures, or with safely and independently following emergency evacuation procedures
- ☐ Yes - There is one or more person using this commercial unit who has an issue understanding emergency evacuation procedures, or with safely and independently following emergency evacuation procedures

25%



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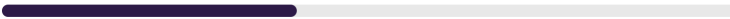
Resident Questions

- Residents are asked to tell us how many people live in their unit.

Residents - Household Summary

How many people, including yourself, live in the property?

40%



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Resident Questions

Personal Emergency Evacuation Planning

These questions will ask whether anyone in your unit or property has a health or communication issue that may require a Personal Emergency Evacuation Plan (PEEP).

A PEEP may be necessary if someone in your unit is unable to either;

- Understand and follow the building safety procedures, or
- Evacuate safely and independently in an emergency.

A health or communication issue could be any of the following:

- Physical health conditions
- Mental health conditions
- Learning disabilities
- An inability to follow instructions
- A low-level comprehension of the English language

☐ Do you, or does anyone else in your unit, potentially need a PEEP?

66%



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- Residents are asked whether anyone in their building may require a Personal Emergency Evacuation Plan.
- If they click the checkbox, they will see some relevant questions to this.
- If they do not click it, they move onto Engagement Preference questions.

PEEP Scoping

You have indicated that you, or others in your household, may struggle to understand Fire Safety Plans or to safely and independently evacuate in an emergency.

These next questions address these needs.

What does "understand fire safety plans" mean?

This relates to a person's ability to both read and comprehend written text relating to fire safety procedures.

Some examples of a person's ability to both read and comprehend written text may include:

- A low level of English comprehension
- A health issue such as dementia

What does "safely follow safety policy" mean?

This has two elements: the first relates to a person's behaviour in an emergency.

In cases of emergency, a person must know how to react to the emergency appropriately.

Inappropriate reactions can cause unnecessary harm to ourselves, or to other people such as neighbours or Fire & Rescue Service personnel.

In order to safely follow safety policy, a person should:

- Be capable of maintaining emotional control;
- Be able to follow instructions;
- Be aware of their actions.

The second element relates to a person's ability to independently evacuate.

In cases of emergency, use of the elevators or lifts is not permitted.

Anyone with a health issue that affects their ability to safely leave the building in an emergency and without help from a lift must be made known to Fire & Rescue Services ahead of time to ensure that they are accommodated.

I can't evacuate independently, but someone in my household is responsible for helping me in an emergency. Do I still need to complete this information?

Yes. This information is being collected for the purposes of ensuring the safety of others, as well as for yourself.

57%

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Resident Questions – PEEP Scoping

- Residents who have checked the box on the previous page will see an information page explaining the questions they will now be asked.

Resident Questions – PEEP Scoping

- Relevant residents will then be asked to provide detail on what may be required, and for how many people.

How many people in your unit are likely to need a PEEP?

Please describe the relevant reasons why a PEEP may be necessary for this person/these occupants:

71%

[Previous](#) [Next](#)

Resident Questions – PEEP Scoping

- Relevant residents will then be asked to provide detail on what may be required, and for how many people.

How many people in your unit are likely to need a PEEP?

Please describe the relevant reasons why a PEEP may be necessary for this person/these occupants:

71%

Previous Next

The image shows a digital survey form titled 'Resident Questions – PEEP Scoping'. It contains two text input fields. The first field is preceded by the question 'How many people in your unit are likely to need a PEEP?'. The second field is preceded by the question 'Please describe the relevant reasons why a PEEP may be necessary for this person/these occupants:'. Below the second field is a progress bar showing '71%' completion. At the bottom of the form are two buttons: 'Previous' on the left and 'Next' on the right.

Resident Engagement Strategy Preferences

Please select your preferred format for hearing about changes to the building in relation to building safety matters:

- ☐ Online Meeting
- ☐ In-Person Meeting
- ☐ PDF proposal with survey consultation

Please select your preferred format for receiving notifications about building safety matters

Please note that this question does not represent a commitment on behalf of your management company to communicate with you through this method.

- ☐ Email
- ☐ SMS
- ☐ Post

80%



Previous

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Resident Questions – Engagement Preferences

- We will then ask residents to state their engagement preferences.
- This data will be used to inform the next Resident Engagement Strategy and fulfils the Resident Consultation requirements of the Building Safety Act 2022.

Landlord Questions

- Landlords are asked to provide their Lettings Management Agency information.

Landlords

Lettings Agency Information

Lettings Management Agency Email Address

Lettings Management Agency Name

Lettings Management Agency Phone Number

 ▼

+44

☒ Please tick here if your property is not currently tenanted

66%

Previous

Next

Landlords - Tenant Information

Please provide us with the contact information for one of the tenants currently living in your property.

Please note that, whilst we will make reasonable efforts to contact your tenant and request that they complete the Resident Profile Survey, you also need to request that they do this in compliance with your own responsibilities as a Landlord.

Tenant First Name

Tenant Last Name

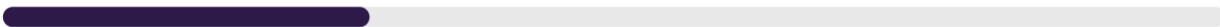
Tenant email

Tenant Phone Number

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+44

30%



Landlord Questions

- Landlords are asked to provide their Tenant information.
- We will then make reasonable attempts to contact either the tenant or their agent via email.
- Further attempts can be requested.

Form Submission Screen



The image shows a web form submission screen. At the top, it says "You have completed your Resident Profile Survey." Below this, it says "Please now press 'Submit'." There is a progress bar that is 100% full. At the bottom, there are two buttons: "Previous" and "Submit".

You have completed your Resident Profile Survey.

Please now press "Submit".

100%

Previous Submit

- Once the resident or Leaseholder submits their form, they see a thank you screen and will receive a confirmation email.
- Their information is then saved in our CRM and is included in the Resident Profile provided as part of the Building Safety Case Report.

Thank you for providing us with these details.

Thank you for providing us with this information. This survey will be re-sent annually to ensure that the information we provide Fire & Rescue Services is up to date and relevant.

Information for Landlords:

- It is your responsibility to share this survey with your tenants for their completion under the Building Safety Act 2022.
- If you currently have an empty property, please send this survey to your tenants as part of their welcome pack when they move into your property.

Thank You Screen

- Once the resident or Leaseholder submits their form, they see a thank you screen and will receive a confirmation email.
- Their information is then saved in our CRM and is included in the Resident Profile provided as part of the Building Safety Case Report.

Thank you for providing us with these details.

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Thank You Screen

- Once the resident or Leaseholder submits their form, they see a thank you screen and will receive a confirmation email.
- Their information is then saved in our CRM and is included in the Resident Profile provided as part of the Building Safety Case Report.
- You can view a sample Resident Profile [here](#).